

POST OAK CENTRAL COMMUNIQUE

DATE: April 13, 2009
TO: Post Oak Central Customers
FROM: The Management Team

SUBJECT: **Recycle Mania!** 

Coming soon to Post Oak Central...in every office...at every desk...we're asking everyone to get excited about our new recycling program!

What will we recycle?



Paper



Plastics



Aluminum



Cardboard

How will it work? Clearly marked containers for **aluminum** and **plastic** recycling will be located in a central location within your suite and/or floor. New containers for **paper** waste will be distributed to each desk, as well as any copy or file areas where necessary. **Cardboard** boxes that we would normally throw away will now be baled onsite!

More details will be coming throughout this week and next. **The program will start with a campus-wide celebration on Wednesday, April 22, 2009 – Earth Day!**



Keep checking our website at www.postoakcentral.com for more information!